

## RENTAL INFORMATION

### ROOM

- GYMNASIUM / LARGE MULTI-PURPOSE ROOM (up to 350 people)
- DINING HALL / SMALL MULTI-PURPOSE ROOM (up to 45 people)
- CONFERENCE ROOM / SMALL MULTI-PURPOSE ROOM (up to 30 people)
- COMMERCIAL KITCHEN (up to 8 people). RIDERS INSURANCE REQUIRED.

### RENTALS

2 HOUR MINIMUM and LIABILITY INSURANCE IS REQUIRED FOR GYMNASIUM AND KITCHEN RENTALS.

25% DEPOSIT REQUIRED TO RESERVE RENTAL SPACE. REMAINING BALANCE IS DUE WITHIN 14 BUSINESS DAYS PRIOR TO CONTRACTED DATE.

**IF REQUESTED CONTRACT DATE IS WITHIN 30 DAYS, THEN FULL PAYMENT IS DUE AT TIME OF BOOKING.**

**DEPOSITS ARE RETURNED WITHIN 3 BUSINESS DAYS AFTER EVENT.**

ALL ROOM RENTALS INCLUDE 2 HOURS SETUP TIME PRIOR TO EVENT START AND UP TO 4 HOURS FOR THE EVENT.

*(see additional charges below for fees charged for time in excess of these hours)*

RENTAL OF GYMNASIUM FOR REPAST EVENTS ARE LIMITED TO 150 PEOPLE AND 2 HOURS MAXIMUM.

BASED ON AVAILABILITY & SUBJECT TO SCHEDULE. NO RENTAL PAST MIDNIGHT.

### FEES

BASE FEE ..... See chart below

UTILITY + LABOR FEE ..... \$75/hour\*\*

**\*\* only applies when contracted hours are exceeded**

REFUNDABLE DAMAGE/RULE ENFORCEMENT FEE ..... See chart below

**Refundable damage fee will be returned within 5 business days after event**

**NOTE: THE REFUNDABLE DAMAGE FEE IS IN ADDITION TO THE BASE FEE**

	Base Fee	Refundable Damage Fee
Gymnasium	\$ 1,750	\$ 500
Gymnasium - Repast Only	\$ 800	\$ 150
Dining Hall	\$ 450	\$ 200
Kitchen	\$ 500	\$ 300

### ADDITIONAL CHARGES

OVERTIME FEE..... DEDUCTED FROM REFUNDABLE DAMAGE/RULE ENFORCEMENT FEE

CANCELTION FEE (WITH 60 DAYS NOTICE) ..... \$150 FLAT FEE

CANCELTION FEE (LESS THAN 60 DAYS NOTICE) ..... 25% OF RENTAL FEE

SETUP IN EXCESS OF 2 HRS / EVENT IN EXCESS OF 4 HRS.....\$75/HOUR

### NOTES

ROOM ACCOMODATIONS CAN BE MADE BY CONTACTING STAFF. APPOINTMENTS ARE RECOMMENDED BUT NOT REQUIRED TO VIEW THE FACILITY. REHEARSALS ARE NOT INCLUDED. PLEASE CALL US AT (863) 686-7003 OR CONTACT US VIA EMAIL AT [AHRLIFECENTER@YAHOO.com](mailto:AHRLIFECENTER@YAHOO.com) TO ENSURE THE ROOM YOU ARE INTERESTED IN IS AVAILABLE TO VIEW.

\*\*\* PARKING LOT SECURITY SERVICES ARE AVAILABLE UPON REQUEST.